(Government-Aided Autonomous Institute)
MUNSHI NAGAR, ANDHERI (WEST), MUMBAI - 400058.

Reds No: Pol 2023/004

## OFFICE ORDER

The Canteen Management Committee of the Institute is hereby constituted as follows w.e.f. 25.01.2023:

| Sr. <br> No. | Member | Affiliation | Role in the Committee |
| :---: | :--- | :--- | :--- |
| 1. | Dr. Ms. Hansa Jeswani | Associate Professor, Civil Engg. Dept. | Chairperson |
| 2. | Mr. Sanjay Vinerkar | I/c. Registrar | Member Secretary |
| 3. | Prof. Sachin Vankar | Asst. Professor, Mechanical Engg. Dept. | Member |
| 4. | Prof. Ms. Matilda Justin | Asst. Professor, Electrical Engg. Dept. | Member |
| 5. | Mr. Nilesh V. Kelkar | Fitting Instructor - Workshop | Member |
| 6. | Mr. Sanjåy Sawant | Librarian | Member |
| 7. | Ms. Rajlakshmi Gaikwad | Third Year B. Tech. Civil | Student Representative |

The Canteen Management Committee shall be responsible for ensuring the smooth functioning of Institute Canteen. The brief roles \& responsibilities of this committee shall include, but not limited, to the following:

- Deciding a hygienic and healthy food menu for the canteen and making changes in it from time to time as per the suggestions of the students and staff.
- Keeping checks on the cleanliness, hygiene, and quality of the food provided in the canteen.
- Ensuring timely renewal of the live and license agreement of the canteen and shortlisting of a contractor by following the competitive bidding procedures.
- Ensure upkeep and maintenance of the canteen infrastructure and facilities.
- Facilitating redressal of the grievances related to the canteen food and infrastructure.
- Ensuring compliance with statutory regulations of MCGM, FSSI (Maharashtra), FDA and all related Govt. / Statutory bodies.



## Dr. M. M. Murudi

## Ifc. Principal

## Copy to:

1. Dean (Finance \& Admin)
2. All the committee members by e-mail
3. Website
